

**GUILDHALL IMPROVEMENT COMMITTEE**  
**Thursday, 6 September 2012**

Minutes of the meeting of the Guildhall Improvement Committee held in a Committee Room, West Wing Guildhall, EC2 on Thursday, 6 September 2012 at 3.00 pm

**Present**

**Members:**

Sir Michael Snyder (Chairman)  
Ray Catt  
Roger Chadwick  
Alderman Simon Walsh

**Officers:**

Simon Murrells	- Assistant Town Clerk
Jacqui Daniels	- Town Clerk's Department
Chris Bilisland	- Chamberlain
Kate Limna	- Chamberlain's Department
Philip Mirabelli	- Comptroller and City Solicitor's Department
Richard Litherland	- City Surveyor's Department
John Kelly	- City Surveyor's Department

**Also Present:**

Alan Moore, Project Director	- Trench Farrow
Graham Grabski	- Northcroft
Mike Doyle	- TP Bennett
An External Legal Adviser	

**1. APOLOGIES**

Apologies for absence were received from Mark Boleat, Stuart Fraser and Deputy John Owen-Ward.

**2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

**3. MINUTES OF PREVIOUS MEETING**

The public minutes and summary of the meeting held on 28 June 2012 were approved.

**4. DATES OF FUTURE MEETINGS**

The Committee noted the dates of future meetings as follows:-  
Wednesday 12 December 2012 at 3pm;  
Wednesday 26 June 2013 at 1.45pm;  
Thursday 5 September 2013 at 1.45pm; and  
Wednesday 4 December 2013 at 1.45pm.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

There were no urgent items.

7. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act:-

**Item No.**

11 - 14

**Exemption Paragraphs**

3

**SUMMARY OF MATTERS CONSIDERED WITH  
THE PUBLIC EXCLUDED**

8. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 June 2012 were approved.

9. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**

A report of the City Surveyor was received.

10. **PROJECT DIRECTOR'S REPORT**

A Report of the Project Director was approved.

11. **MAIN CONTRACT DISPUTES STRATEGY**

A joint report of the Chamberlain and the Comptroller and City Solicitor was approved.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

There were no urgent items.

**The meeting ended at 3.40pm**

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**CHAIRMAN**

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